

## **Tonya Watkins**

### **Professional Profile:**

I have been a stay at home mom raising 8 children. I have had to organize schedules, maintain my home, and take care of an ailing husband. I am determined, extremely organized, passionate, and have clear communication skills. I have mastered customer service skills with 20 plus years experience, and am able to resolve conflicts as they arise. I have had additional training in the areas of relationships, Bridges Out of Poverty, nutrition and budgeting.

### **Experience:**

#### Coordinator, FYI Women's Network, Springfield, Ohio (April 2014-present)

Responsibilities include mentoring clients in areas of pregnancy, parenting, abortion alternatives, adoption referral, and relationships; preparing monthly reports; ensuring baby store is adequately stocked and maintained; supervise volunteers.

#### Mentor, FYI Women's Network, Fairborn, Ohio (September 2013-present)

Responsibilities include mentoring clients in areas of pregnancy, parenting, and abortion alternatives; working in the baby store to maintain an organized environment.

#### In Home Child Care Provider, Fairborn, Ohio (December 2012-present)

Responsibilities include caring for 2 children along with 6 of my own children and providing activities, meals, help with homework, etc.

#### Crew Leader, McDonald's, Fairborn, Ohio (August 2007-September 2009)

Responsibilities included opening store, running store during management meetings, handling cash flow, customer service and resolving conflicts with customers, supervising employees.

**References:** Available upon request.

